



EVALUATION PERIOD: August 16, 2025 to August 15, 2026

DEADLINE TO RETURN COMPLETED FORMS: July 15, 2026

Graduate student: please respond through part D and schedule a follow-up meeting with your advisor/co-advisor.

Advisor: please complete parts E, F, and G (with signatures) during the follow-up meeting with the student.

Today's Date:

Name:

Major Advisor's Name and Last Name (and co-advisor, if applicable):

ACADEMIC PERFORMANCE

A. GENERAL INFORMATION

1. How many times did you meet with your full committee this year?
2. When do you expect to graduate?

B. PRESENTATION OF YOUR WORK / PERSONAL DEVELOPMENT

(For questions 1, 2, 3, and 4, please attach additional pages if necessary)

1. Please list the scientific meetings where **you presented** your research (don't list if you only attended but didn't present). Include all details as specified below. Spell out the name of the conference if it is not NAPB, CSSA, ASHS, or PAG.

Meeting Name (include website and other relevant details)	Date	Location	Poster/Oral
Ex: Plant & Animal Genome Conference 2024 (https://shorturl.at/rlL58)	Jan 12-17	San Diego, CA	Oral

2. Please list any awards or recognitions you have received (i.e., fellowships, scholarships, honors, travel awards, etc.).

Award Name (include website and other relevant details)	Year	Institution	Amount (if applicable)
Ex: George Washington Carver Scholar (https://shorturl.at/fjxU4)	2023	NAPB	n/a

3. If you submitted or published a manuscript/paper in a peer-reviewed journal during the evaluation period (8/16/25 - 8/15/26), please enter the APA citation below.

* **PEER-REVIEWED JOURNALS ONLY** (conference abstracts/proceedings should be entered in a later section).

* For status use **S** for submitted and **P** for published.

* Follow the **APA citation format**: <https://guides.uflib.ufl.edu/libraryresearch/citingsources>

APA citation PEER-REVIEWED Paper	Status

4. If you have a **conference abstract(s)/proceeding(s)** to report, please enter their APA citation below.
APA citation format: <https://guides.uflib.ufl.edu/libraryresearch/citingsources>.

5. Please list any outreach activities you participated in during the evaluation period (8/16/25 - 8/15/26).

GRADUATE ASSISTANT DUTIES (Personnel)

C. SCIENTIFIC PROGRESS

1. What was your project plan for the last 12 months?
2. a.) Is your project on schedule? (Did you meet your project planning?) ☐ Y ☐ N
- b.) If not, please provide details as to which goals were not met, and why:

D. TEACHING EXPERIENCE

1. Did you serve as a teaching assistant? ☒ Y ☐ N
- a.) If so, for which course(s)?
- b.) Describe your duties:
- c) What is your opinion of your teaching experience?

E. COMMENTS FROM ADVISOR

ACADEMIC PERFORMANCE

1. Overall evaluation of progress toward the degree:

☐ Outstanding ☐ Commendable ☐ Satisfactory ☐ Weak ☐ Unsatisfactory

2. Assessment of student's progress toward the degree:

GRADUATE ASSISTANT DUTIES (Personnel)

1. Overall evaluation of performance:

☐ Outstanding ☐ Commendable ☐ Satisfactory ☐ Weak ☐ Unsatisfactory

2. Assessment of student's performance:

F. ADDITIONAL COMMENTS FROM EVALUATION MEETING:

(Please attach additional pages if necessary)

Advisor:

Graduate Student:

G. SIGNATURES

Graduate Committee Chair:

Name:

Signature:

Date:

Co-advisor (if applicable):

Name:

Signature:

Date:

Student:

Name:

Signature:

Date: